

10 APR 1973

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JF  
13 APR 73  
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MEMORANDUM FOR: Deputy Director for Management  
and Services

SUBJECT: Revised FY 1974 Staff Personnel  
Allocations

1. In accordance with the Director's discussion of 4 April and subsequent instructions from the Executive Secretary of the CIA Management Committee, your revised FY 1974 staff personnel allocation

2. This allocation is based on the organizational structure on 31 March 1973 and excludes any transfers of offices from one Directorate to another to be effected since that time. Appropriate adjustments in the ceilings will be made as the transfers are approved.

3. Since Program Submission data due in O/PPB by 30 April 1973 is in final stages of completion and since it will take considerable time to make final decisions on the restructuring of your program for 1974 and 1975 based on the above allocation, your current Program Submission efforts need not reflect the revised allocation in detail. Rather, your covering memorandum should convey your thoughts on how you are generally planning to come down to the new level in 1974 and any particular problems worth bringing to the attention of the Director by 30 April. You should plan to submit a more detailed paper to the Director by 15 June 1973 indicating the breakdowns by component within the Directorate's allocation and specific program adjustments that will have to take place during FY 1974.

4. FY 1973 ceilings will remain the same even though our estimated 30 June on-duty strength will be considerably lower than the ceilings in most cases.

Program Submission

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5. FY 1974 staffing complements based on the Congressional Budget levels are still required for submission to the Office of Personnel on 15 May. Further revisions to the complements based on the new allocations should be submitted to the Director of Personnel by 20 August 1973.

[Redacted Signature]

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Charles A. Briggs  
Director of Planning,  
Programming, and Budgeting

cc: D/Pers

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

**OFFICIAL ROUTING SLIP**

TO	NAME AND ADDRESS	DATE	INITIALS
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<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
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<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks: Tom & Gail - I plan to submit an FY74 staffing complement to OPR by the 15 May due date. I fully recognize that it may be out of date before the paper is out of the typewriter! Appreciate your inputs.

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FROM: NAME, ADDRESS AND PHONE NO.	DATE
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